



Department of Energy

Washington, DC 20585

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MEMORANDUM FOR PROCUREMENT DIRECTORS

FROM:

PAUL BOSCO *PBos*
DIRECTOR
OFFICE OF PROCUREMENT AND
ASSISTANCE MANAGEMENT

for JOSEPH WADDELL *Barbara Seawell*
DIRECTOR
OFFICE OF ACQUISITION AND
SUPPLY MANAGEMENT

SUBJECT:

Waiver of Mandatory Use of the Strategic Integrated Procurement
Enterprise System for General Services Administration Global
Supply Service Transactions

Acquisition Letter (AL) 2010-03, dated January 8, 2010, prescribes that Strategic Integrated Procurement Enterprise System (STRIPES) shall be used by all DOE elements, including the National Nuclear Security Administration, for the award and administration of all unclassified contracts and financial assistance transactions, including Federal Supply Schedule orders, purchase card transactions, Interagency Agreements, grants, cooperative agreements, and Technology Investment Agreements. The AL provides for exceptions/waivers on a case-by-case basis to the mandatory use of STRIPES functional requirements or for the use of STRIPES for certain transactions, subject to the approval of the Senior Procurement Executive.

Pursuant to Federal Acquisition Regulation (FAR) 8.402 (c)(1), orders placed through the General Services Administration (GSA) Global Supply System are not subject to FAR Subpart 8.4, Federal Supply Schedules. In addition, FAR 4.606 (c)(2) eliminates the requirement for orders made using the GSA Global Supply System be reported to the Federal Procurement Data System – Next Generation (FPDS-NG).

Based on the above, the mandatory use of STRIPES for GSA Global Supply Service transactions is waived. This waiver will remain in effect from the date of this memorandum until cancelled. Transactions through GSA Global Supply are subject to



the authorities and limits designated on the purchase cardholder's Contracting Officer warrant and the single purchase limit of their purchase card.

Cardholders who elect to continue using STRIPES for GSA Global Supply Service transactions should use the Purchase Card Order module for all dollar amounts above the micro-purchase threshold in lieu of the Purchase Order module. Guidance for the efficient processing of such transactions given the current configuration of STRIPES is attached.

This waiver does not apply to GSA Advantage or any other GSA buying systems.

Questions concerning this Memorandum should be directed to Denise T. Clarke at (202) 287-1748 or deniset.clarke@hq.doe.gov.

Attachment

ATTACHMENT

For those offices that elect to use STRIPES, below are a few best practices for your use.

- To eliminate modifications to the Purchase Card Order, confirm pricing with the merchant prior to entering a price into STRIPES.
- Use the "Validations" function early in the process to determine which fields are mandatory.
- If the cardholder has a blanket letter of approval or a CO warrant the Approving Official can be removed from the routing process, if requested.
- Website to the most recent system guidance [STRIPES Acquisition User Guides](#).